



Accreditation Commission for Audiology Education (ACAIE)

Ongoing Au.D. Programs

Overview of Application Process and Fee Structure:

I. Application Process and Fee Structure:

The programs that have ongoing Au.D. curricula and wish to apply for ACAIE accreditation must follow the process outlined below:

A. Registration with CAP:

Please click the CAP (Computerized Accreditation Program) link on the "How to Apply" page of the ACAIE website (www.acaieaccred.org) and answer questions for Ongoing Programs.

B. Submission of Letter of Intent and Initial Training:

To begin the ACAIE accreditation process for the first time, each program submits a Letter of Intent signed by the Chief Operating Officer of the institution, the Senior Academic Administrator overseeing the Audiology program and the Program Director of Audiology with a non-refundable fee of \$3,000 made payable to ACAIE and sent to the ACAIE Office. The Letter of Intent should be brief but must include the following:

- A declaration of intent of the institution to seek ACAIE accreditation.
- A declaration of intent to complete the ACAIE Computerized Accreditation Program (CAP) system.

Initial Training:

After an ACAIE Letter of Intent and non-refundable Deposit are received at the ACAIE Office and a timeline has been outlined for an academic program, the ACAIE requires that the Program Director and respective faculty of each applicant program receive 1-2 days training on how to use the Computerized Accreditation Program (CAP) system. An ACAIE staff member and/or representative of the Board of Directors will provide a comprehensive overview of CAP's concept and each of its components. The ACAIE team will answer questions about the process, anticipate and review problems that might arise, and enable the program staff to become facile and knowledgeable about managing the CAP system. The training will take place at a mutually convenient time for the program faculty and the ACAIE team prior to beginning the accreditation process.

C. Summary of Fees:

1. The Letter of Intent must be accompanied by a non-refundable deposit of..... \$ 3,000.
(This fee includes the required ACAIE training prior to beginning the CAP process.)
 2. Application Fee..... \$ 4,500
(This fee is due prior to the initiation of the Annual Surveys and Self-Study)
 3. Site Visit Fee..... \$ 3,500
(This fee is due prior to the On-Site Visit)
- Total Fee:..... \$11,000**
4. Discount for all fees paid at once..... \$ 1,000
- Total Fee with Discount:..... \$10,000**
5. Annual Fee..... \$ 2,500
(This fee is payable each year including re-accreditation years)

Re-accreditation Fee Structure Every Seven Years:

6. Re-accreditation Fee..... \$ 1,500
7. Re-accreditation Site Visit Expenses..... \$ 3,500

Total Re-accreditation Fees:..... \$ 5,000*

* The \$5000 does not include the Annual Fee.